

JOB DESCRIPTION
November 2021

Placer County Office of Education
1400 W. Stanford Ranch Rd.
Rocklin, CA 95765

TEACHER OF THE DEAF

General Purpose:

A Teacher of the Deaf is responsible to the County Superintendent and works under the direct supervision of the designated manager(s).

Essential Functions and Responsibilities include the following. Other duties may be assigned as required:

- Acts as case manager for students enrolled in his/her case load which includes but is not limited to: prepares future Individualized Education Plan (IEP) forms utilizing web based IEP system; receives and distributes reports for service provider unable to attend IEP; notifies administrator and/or staff regarding student information or assessment plans; co-chairs each IEP following a prescribed format; completes web based IEP paperwork within prescribed time period; and ensures a copy of the signed IEP to the parent or guardian.
- Plans and records monthly work schedule in an electronic calendar (Outlook) at least 30 days in advance, and records any changes as they occur to ensure accurate IEP scheduling.
- Provides high-quality instruction and services as indicated on the IEPs for assigned pupils by preparing semester plans/daily lesson plans, and creating a stimulating classroom environment conducive to intellectual discovery that maximizes opportunities to progress from emerging to formal language.
- Establishes and maintains high expectations for all learners by providing auditory, visual, and tactile accommodations required to meet individual needs of diverse deaf learners including those that experience language deprivation.
- Implements Positive Behavior Interventions and Supports (PBIS) to establish and maintain a caring, safe, and positive learning environment which cultivates language equity to meet the social-emotional needs of deaf students.
- Provide and sustain a language-rich environment in English and American Sign Language to foster social and academic discourse and comprehension, using evidence-based multi-modal instruction.
- Connect subject matter to Deaf-related events and experiences to make learning personal, meaningful, and culturally relevant.
- Differentiate instruction and curriculum access for multicultural/multilingual individual learners.
- Plans, administers, and interprets culturally and linguistically relevant student evaluations using formal and informal data collection measures.
- Prepares written reports as required.
- Develops and maintains positive working relationships with parents, guardians, and the community.
- Communicates with parents on a regular basis to review student progress and addresses individual education-related needs.

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- Works closely with other members of the program staff, parents, and the deaf community to develop and maintain a learner-centered and developmentally appropriate curriculum adhering to the common core state standards.
- Collaboratively evaluates and design transition plans which includes language and communication skills to enhance self-advocacy, access and independence.
- Works cooperatively with personnel from the student's District of Special Education Accountability outside agencies.
- Demonstrates knowledge of current evidence-based teaching practices and trends in Deaf Education by participating in professional development.
- Provides training and direction for assigned ancillary staff.
- Completes requisitions for materials and supplies in a timely manner.
- Maintains attendance accounting by submitting attendance rosters and other required reports in a timely manner.
- Establish, maintain, and demonstrate the use of assistive technological aids to develop self-advocacy for deaf students and their families.
- Complies with the rules and regulations set forth in the California Education Code; Title V; Procedures and Policies of the Placer County Office of Education; and policies of the local district(s) as assigned.

Minimum Qualifications:

Employment Eligibility:

- Successful candidate must provide proof of employment eligibility and verification of legal right to work in the United States in compliance with the Immigration Reform and Control Act.

Education:

- Required level of education in order to obtain the appropriate authorization from the Commission on Teacher Credentialing (CTC) for the position.

Experience:

- Professional training and paid or volunteer experience working with individuals with disabilities.

Knowledge, Skills and Abilities:

- Knowledge of subject area and current instructional methodologies.
- Knowledge of Deaf culture.
- Knowledge of typical and atypical language development among deaf students.
- Knowledge of reading and writing strategies for linguistically diverse deaf learners.
- Ability to manage and maintain assistive auditory technologies to develop listening skills and maximize use of residual hearing.
- Skills in administration, analysis, and interpretation of a variety of assessment measures.
- Knowledge of Universal Design for Learning to teach diverse deaf learners.
- Ability to work and communicate effectively with parents, community members and colleagues.
- Communicate proficiently in American Sign Language (ASL) and English.

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- Ability to function as a professional and positive member of an educational team.

Required Testing:

- None

Certificates & Licenses:

- Must possess a valid California driver's license issued by the State Department of Motor Vehicles.
- Must possess an appropriate California teaching credential with a Deaf and Hard of Hearing authorization, Communication Handicapped or the ability to obtain alternative certification.
- Must possess or have the ability to obtain an English Learner Authorization.
- Possess documentation of American Sign Language Proficiency Interview (ASLPI)/Sign Language Proficiency Interview minimum score of 4.0 or equivalent assessment.

Clearances:

- Criminal Justice Fingerprint Clearance
- TB Clearance

Work Environment:

- Work is performed in an office or school environment, and involves continuous contact with staff, and representatives of other agencies.

Physical Requirements:

- The usual and customary methods of performing the job's functions requires the following physical demands: occasional lifting, carrying, pushing and/or pulling; some climbing and balancing, some stooping, kneeling, crouching; reaching, handling, fingering and/or feeling.
- Manual dexterity to operate a telephone and enter data into a computer.
- Facility to sit at a desk, conference table or in meetings of various configurations for extended periods of time with or without reasonable accommodation.
- Facility to see and read, with or without visual aids, laws and codes, rules, policies and other printed matter, and computer screens and printouts with or without reasonable accommodation.
- Facility to communicate effectively in both ASL and English with or without reasonable accommodation.
- When applicable, facility to determine and differentiate colors with or without reasonable accommodation.
- When applicable, facility to drive an automobile or to arrange a consistent method of transportation.

Note: This list of essential functions and physical requirements is not exhaustive and may be supplemented as necessary.

FLSA Status: Exempt

Employee Group: Certificated

Salary Grade: Placement based upon education and experience

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Reviewed and Approved:

Supervisor: *Susan Connolly*

Date: 1/5/2022

Human Resources: *Colleen Slattery*

Date: 12/17/2021