

PLACER COUNTY BOARD OF EDUCATION

DRAFT/TENTATIVE TIMELINE TO FILL VACANCY, AREA 5

Trustee Area 5: Resignation Date: 8/14/26 60 Day Window Ends: 10/13/26

Advertise the Opening

- Press Release
- Social Media
- Website

Application

Open application period: Monday, August 17, 2026

Deadline to apply: Friday, September 4, 2026 by 12:00 p.m.

A resume is required.

Process for Interviews

If less than 5 applications are received:

- All candidates will be interviewed at the **regular meeting on September 10, 2026.**

If five or more applications are received:

- The County Board of Education will meet at their **regular meeting on September 10, 2026** to identify the top candidates for interviews.
- The County Board of Education will interview and make an appointment at their **regular meeting on October 8, 2026.**
- If a candidate is not selected for an interview, they may attend the meeting and advocate for themselves for consideration.
- Depending upon the number of candidates screened in, the County Board will determine the time allotment for interviews.

Meeting Conduct

All County Board discussion and actions will take place in open session.

The County Board will deliberate and vote on desired candidate.

The County Superintendent will administer the Oath to the new Board Trustee at the meeting.

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Board Bylaw 9223 – Filling Vacancies:

- Applicants may be requested to make a presentation to the County Board at a date and time selected by the County Board.
- Any presentation to the County Board may be limited to 15 minutes and County Board members will have an opportunity to ask questions during the presentation.
- Any presentation to the County Board could include personal background, educational philosophy, general qualifications, reasons for desiring to serve on the County Board and any other concepts typical of such a presentation.
- It should be noted that any interviews of applicants by the County Board will be conducted in open session. During the presentation process, only one person at a time may be interviewed by the County Board. During the presentation, other applicants will be asked to sit in another location while an individual makes his/her presentation and responds to questions so the County Board may interview each person outside of the presence of the other applicants.

After Appointment is Made

PCOE will post the provisional appointment notice the following day.